



St. Marys Catholic Middle School

Good Afternoon,

Here is the school closure update for parents and students for Tuesday 3/17:

1. Wednesday, March 18, will be the first Flexible instruction day for students at Elk County Catholic High School and St. Marys Catholic Middle School – here are the steps that students and parents must complete on Wednesday and each subsequent Flexible Instruction Day.
 - a. Parents OR students must report their attendance by 10 a.m. on March 18. That can be done one of three ways:
 1. Click on this link for an attendance reporting form, **we ask you to use this method:**

<https://forms.gle/ipTxGAtohpV21Kd68>

This is not accepting responses until Wednesday morning.

2. Email Mrs. Ruthann Wachter at wachtterr@eccss.org
3. Call the school to report attendance at 834-7800

PLEASE NOTE: Failure to report attendance will result in the student being MARKED ABSENT for the day. An excuse will need to be provided for the day, just like you would if your child was absent if school was in session.

- a. Students should check their school email for work from the teacher, students should receive that by 9 a.m. Students will receive daily work in each of their core subjects, if students do not receive something, they should reach out to their teacher.

If you have questions concerning your coursework, your teachers will be available to respond to emails between 9 a.m. to 3 p.m. You should receive a response within 30 minutes during that time. If you email outside of that time frame, you will likely get a response, but it may not be within that 30-minute window.

2. If there are any middle school families that still need a school-owned device to complete school work during the closure, please click on the link below to fill out a form for pick up.
3. Middle School students will not be following a particular rotation day for each of these Flexible Instruction Days. Students will receive work in their core subjects (Religion, English, Math, Literature/Reading and Social Studies) each day. They may also receive work in Art, Phys Ed. Computer, Vocabulary and Rotation class. Students will not receive work in those subjects daily, rather one to two times per week.
4. Seniors, please check for an email for information from Mrs. Daghir concerning the deadline for scholarships from the Community Foundation. We will be setting up a drop off outside of the main entrance of the school to drop off scholarship education.
5. Parents that have medications in the office that they would like to retrieve, please call the main office at the school and leave a message. Someone will follow up with you to arrange a time for pick up.
6. There will be staff in the main office from 8:30 a.m. until noon on Wednesday, Thursday and Friday of this week. The hours for next week will be in the Friday update. **Please CALL the office if there is something you need, please do not visit the school without an appointment.**
7. The Marianna Hoagie Sale that is being held by the PTO has been suspended. Please do not take orders and please do not collect money. If the sale is rescheduled, you will receive information from the PTO.
8. The PTO Clothing Sale will continue as the sale is being held online. Please refer to recent e-folders for information on that sale.
9. Bishop Persico has announced the suspension of all public masses at our churches. Please see his letter attached to this communication.

Again, thank you for your patience and support as we navigate this difficult time.

John Schneider
Principal
Saint Marys Catholic Middle School
Elk County Catholic High School
814-834-7800 x 214
schneiderj@eccss.org