

St. Marys Catholic Elementary

Latchkey Program

The SMCES Latchkey Program will be available for the 2018-2019 school year for students of ECCSS preschool through grade 5 to provide child care before or after school hours.

Parents may use the Latchkey Program on a regular basis by registering for a full semester OR for convenience/emergency (less than once a week) without registering.

Morning Latchkey

Morning Latchkey will take place daily from 6:30- 8:05 in the gym. Students may enter the building through the gym door entrance.

Snacks will be offered daily for 25 cents each; snacks should be finished before dismissal to classrooms. This should not replace breakfast.

Morning Latchkey Supervisors:

6:30-7:30 a.m. - Mrs. Bridget Roberts

7:30-8:05 a.m. - Mrs. Carmen Kamats

Afternoon Latchkey

Afternoon Latchkey will take place daily from dismissal until 4:30 p.m. Students will meet in Mrs. Roberts's room and then may remain in her room or go into the gym. During this time, the supervisors may choose to take the students outside to the playground.

Snacks will be offered daily for 25 cents each.

Students may be picked up by coming to the gym doors. There is a door bell at this entrance marked "latchkey." When you arrive, please push the door bell and a supervisor will greet you. If the students are outside they may be picked up at the playground in the large parking lot.

Afternoon Latchkey Supervisors:

Mrs. Bridget Roberts

Cost

\$3 per child per session (morning/afternoon)

\$5 per family per session (morning/afternoon)

Note: For those on the family plan, unless all your children are absent on the same day, you will still be charged the discounted rate of \$5.

2 Hour Delay/Cancelation

Please keep in mind that latchkey will begin at 9:00 am on delay days. Also, if there is a cancelation there will be **NO** latchkey.

Note: Latchkey supervisors may change for the 18/19 school year. Continuation of the program in the 18/19 school year is dependent on adequate staffing.

If you have any questions or concerns, please feel free to contact me at 834-4169 or email eccsslatchkey@eccss.org.

Thank you,
Amanda Wingard, School Office