



Elk County Catholic School System



Vacation Release Form for Parents

Date: _____

Dear Parent(s)/Guardian(s):

We are deeply concerned about the education of every child in our school. With this in mind, we are requesting that if you need to have your child excused from school to take an extended trip (two or more days) that this permission slip be signed and returned to the school two weeks in advance of the trip. If someone other than a parent or guardian is to be responsible for the student, please contact the school to set up an appointment to personally discuss the school's policy.

Student Name and Grade: _____

Parent/Guardian Name: _____

Address: _____

Dates of Trip: _____ to _____

Destination: _____

Educational Experience: _____

Students are responsible for meeting with their teachers to secure homework assignments and to make arrangements for any missed examinations.

Signature of Parent/Guardian

For Office Use Only

Date Received: _____

Approval: _____