

Memorial & Honor Program

Library donations are a great way to remember or honor a special person in your life or to celebrate milestones of those close to you. A donation to the library will benefit students in our school for years to come.

How do I make a donation?

Donations to the school library can be made via the Advancement Office donation cards. The donation information will then be passed on to the individual school system library to which the donation is made.

How much does it cost?

For a contribution of \$20.00 or more, the library will order an appropriate book. Gifts of less than \$20.00 will be added to the library book fund.

Who chooses the book?

The library manager will select book titles that will address the needs of the library collection. If a particular topic is desired, please include that information on the donor card. A book in your price range and category will be selected whenever possible.

How is the donation acknowledged?

Acknowledgements go to both the donor and to the person (or family) named on the donor card. A book plate with your name and the name of the remembered or honored person will be placed in the front of each book you purchase.

How long does it take?

The time needed to order, receive, and process books can take from 1 - 4 months depending on the date of donation.

How long will the book be in the library?

Memorial/Honor books are lasting tributes - books are removed when worn or damaged and are subject to the library's usual weeding procedures.

Donation of Items

The library will accept books that are in excellent or gently used condition with the understanding that they will be added to the collection only if appropriate and needed. Book plates are not placed in used items donated to the library.

All donated items become the property of the Elk County Catholic School System. Donated books may be added to the collection or given to another library, a classroom, or students without notification to the donor.